

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 28 JUNE 2021 AT 6.00 PM**

PRESENT: Liz Molloy, Darrel Goosen, Cate Ashwell, Mike Sutherland, Scott Allen, Wendy Chittenden, Hamish Barton, Alex Davids, Maryann Steel, Jenny Blythen.

APOLOGIES: Natascha Hurt

DECLARATIONS: Nil

EARLY YEARS LITERACY REPORT:

Maryann explained the Entry Survey Data details and the Six Year Diagnostic Survey details. These were discussed and Maryann answered questions from the Board.

The Board thanked Maryann for the report.

PRINCIPAL'S REPORT:

Curriculum

Trips and Events were discussed.

Māori Parent Consultation

Invitations have been issued to parents/caregivers for this annual event to be held on Wednesday 7 July.

Personnel

A new entrant teacher will be starting in Term 3 on a fixed term contract until the end of the school year.

Finance

Cabra Land & Property Development

The school will receive a donation of up to \$10,000 towards resources or a project. The Board discussed ideas of what to put these funds towards.

- Darrel is obtain quotes for replacing the Senior Adventure Playground.

Property

5YA/10YPP

MOE still have to approve the plan submitted on 1 June.

Darrel explained items on the plan and that the water supply fix was the first priority.

Covered Outdoor Learning Area

Quotes are being obtained for this.

MP Visits

Labour MP Marja Lubeck and National MP Chris Penk visits were discussed.

Wi Fi Upgrade

More about this will be known after the meeting with N4L on 1 July.

General

Proposed Transport Direct Resourcing Funding Agreement

This has been signed and awaiting actual funding implementation.

Paid Union Meeting

This meeting for teachers will be held on Tuesday 6 July at 1.30 pm.

Auction Fundraiser

This was an outstanding event! Thanks to everyone involved.

Roll Numbers

These were discussed.

Moved that the Principal's, Finance and Property Reports are approved

Moved: Darrel / Seconded: Liz

All in favour

SPONSORSHIP / GRANTS / DONATIONS / FUNDRAISING EVENTS UPDATE:

Liz, Alex and Cate reported:

School Donations Summary

Donations received to date were discussed. A reminder to parents/caregivers will go out next term.

Golf Tournament

A formal proposal has gone to Toyota who have expressed interest in sponsoring this.

Christmas Event

Liz is meeting with the Matakana Community Group this week.

Kapa Haka, Glee Club and the Choir will perform at this event. A possibility of the Matakana Community Group funding a stage for this was discussed.

Extension to Hall Stage

This was also discussed and Scott will work on a design and Alex will send out a request for help from any builders in the school community who would be willing to lend a hand.

Tech Room Sponsorship Board

Cate and Kim are working on this.

Move & Groove

Cate reported that Fabric Rescue are willing to donate fabric and make costumes for this event.

Overall Donations/Fundraising

The school is on track to meet budget requirements for 2021.

10YPP (PROPERTY PLAN) & 5YA (AGREEMENT):

This was covered in the Principal's Report.

WELLBEING UPDATE:

Hamish reported on a discussion with Neil re leadership roles etc. The Board then discussed ways to support staff / communication to parents to help support students etc.

Alex reported that a Wellbeing profile will be sorted so that definitions for all Board roles can be passed on to new Board members.

Teachers' Appreciation Day

This will be held in Term 3 – date to be decided.

The Board thanked Hamish and Alex for their support of staff.

KĀHUI AKO UPDATE:

Darrel reported:

Kapa Haka Workshop Day

All schools in the Kāhui Ako are sending a group of no more than 40 Year 5/6 students to Mahurangi College for this in the third week of Term 3.

Parent Support Group

Parents are invited to meet with a small group of other parents to share experiences, ideas etc. with a facilitator on Monday mornings or Monday evenings at the Mahurangi Community Centre.

Green Unicorn – Native Plant Nursery Programme

The Kāhui Ako Schools are interested in this programme - they will need to work as a collective group. There will be a meeting in Term 3 to sort this out.

Transition with Preschools

Wendy is working with the preschools on this.

Local Iwi – Ngati Manuhiri

Meetings are to take place with local Iwi.

The Board thanked Darrel and Wendy for all their work for the Kāhui Ako.

MINUTES:

Minutes of the previous meeting were approved by email on 27 May 2021.

Moved: Hamish / Seconded: Alex

All in favour

CORRESPONDENCE:

NZSTA newsletters

Meeting closed at 9.00 pm.

Next Meeting: Monday 16 August 2021 at 6.00pm

Actions required	Responsible
Quote for Adventure Playground	Darrel