

**MATAKANA SCHOOL BOARD OF TRUSTEES  
MIINUTES OF MEETING ON MONDAY 26 SEPTEMBER, 2011 AT 7.00 PM**

**PRESENT:** Lisa Bindon, Darrel Goosen, Graeme Smith, Claire Allen, Craig Dawson, Karen Davies, Phil Randle, Jenny Blythen. Also present, Martin Dancy and Rick O'Flaherty representing the Matakana businesses.

**APOLOGIES:** Nil

**DECLARATIONS:** Nil

**MATAKANA PARKING SUBMISSION:**

Martin Dancy presented a proposal for a possible solution re parking for Matakana Village and with possible benefits for the school's parking issues. This was discussed and Martin and Rick answered questions from the Board. The proposal will be further considered with a view to presenting a submission to the Council. Lisa thanked Martin and Rick for their presentation.  
(To be discussed further).

**ICT REPORT:**

Claire (Allen) and Dominique (Vikstrand) presented, displayed and demonstrated ICT tools recently purchased. These were discussed and Clair and Dominique answered questions from the Board. A 'wish list' for 2012 is to be prioritised and a strategic plan for ICT is to be formalised. Lisa thanked Claire and Dominique for their presentation.

**WIFI NETWORK:**

The question of potential health risks from WIFI networks raised at a public forum recently was discussed. Darrel has received advice from the Ministry of Health National Radiology Lab that our school's WIFI units transmit well below the European Union recommendations.

**MOE NETWORK (WIRING/CABLING) UPGRADE:**

The Ministry of Education are planning an upgrade of all wiring and cabling. A report on the work required and an estimation of costs for this has been prepared by MOE contractors. MOE will fund 80% of the cost and the school will fund 20% from the 5 Year Property Plan allocations.

- **The Board approved this upgrade.**

**PRINCIPAL'S REPORT:**

**General**

**Blinds/Tinting**

A request for new roller blinds and window tinting to help stop the glare in the administration area was discussed.

- **The Board approved \$1900 for tinting and blinds for this area.**

**Civil Defence**

The school is now linked to 'Readynet' emergency preparedness network. Darrel and Paula (Hedges) are working on getting the school's details on the system.

**Finance:**

**Pub Charity**

The Board acknowledged the generous donation of \$12000 from Pub Charity for the purchase of iPads.

**Hall Valuation**

Jenny presented the hall valuation from Northland Valuers. The valuation was considerably higher than the previous valuation. This was discussed.

- ▶ Craig is to contact the valuer to review the valuation.

**Property:**

**MOE Network Upgrade** (see statement above)

**Electronic Sign**

- ▶ Graeme is to contact company re further options for this.

**Pool**

A request from Aqua Kidz to provide swimming lessons, similar to last year, was discussed.

- The Board approved Aqua Kidz' after school swimming classes for the 2011/12 season.
- ▶ Graeme to liaise

**Motion:** Moved that the Principal's Report, Finance Report and Property Report are approved.

Moved: Lisa / Seconded: Karen

All in favour

## HEALTH AND PE SURVEY / COMMUNITY SURVEY:

The results of these were discussed.

- ▶ Comments and results will be discussed by Senior Management and a summary compiled.
- ▶ The graphs are to be put in a PDF format for the website.
- ▶ Communication between classroom and home was discussed. Claire and Darrel will take ideas to Senior Management.

## PHOTOCOPIERS:

- ▶ Craig and Darrel are working on obtaining comparable quotes – more details next meeting.

## INFO CENTRE:

Karen reported that wall coverings are being looked into – more details next meeting.

## 150<sup>th</sup> ANNIVERSARY UPDATE:

Progress on this has been put on hold until after Gala.

## MATAKANA PARKING SUBMISSION:

Darrel presented plans from Auckland Council for a median strip outside the school to enable cars and buses to turn right into the school grounds and also plans for a walkway on the bridge by Wharehine Contractors. This was discussed.

The details of the proposal from Martin Dancy and comments from Rick O'Flaherty were discussed.

- ▶ Graeme and Craig are to find out at what stage the Variation to the Matakana Structure Plan is at and report back to Board.

The Board will then consider a further submission.

## TREATY OF WAITANGI POLICY:

**Motion:** Moved that this policy is approved.

Moved: Lisa / Seconded: Claire

All in favour

## MINUTES:

Minutes of the previous meeting were approved.

Moved: Lisa / Seconded: Karen

## CRF SUBCOMMITTEE:

### Fun Run:

Phil reported to Board on cash flow issues for the Fun Run.

- ▶ A draft budget is to be prepared for the Board.

### Sponsorship

Phil reported on this. Methods of obtaining sponsorship were discussed.

- ▶ Phil is to e-mail the sponsorship package he has prepared to the Board.

### Funding Grants

- **The Board approved applying to a funding agency for funds for twenty-one Ukeles.**
- **The Board approved applying to a funding agency for funds for six mini Marimbas, two Victorian Marimbas (standard three player) and one Contra Bass Marimba.**
- **The Board approved applying to a funding agency for thirty i touches.**

## CORRESPONDENCE:

MOE – New Collective Agreements – Support Staff

MOE – Requirements for School Staff Standing for Election to Parliament

## DISCIPLINARY COMMITTEE:

Richard Foulkes and Darren Knight are to be removed as Committee Members from the Terms of Reference and Phil Randle is to be added.

**Meeting Dates: 7.00 pm 14 Nov / 5 Dec**

Meeting closed at 9.50 pm

Actions required	Responsible
Hall revaluation	Craig
Electronic Sign	Graeme
Aqua Kids	Graeme
Summary of Survey Results and Comments	Senior Management
Survey Graphs in PDF format for Website	Darrel / Helena
Communication between classroom and home	Senior Management
Photocopiers	Darrel / Craig
Matakana Structure Plan Submissions re parking	Graeme / Craig
Fun Run Draft Budget	Phil
Sponsorship Package – e-mail to Board	Phil